

# **LAKE TRAVIS ELEMENTARY PTA**

*General Meeting*  
*Tuesday, January 11, 2011*  
*Lake Travis Elementary School*

*Call to Order - 6:00 p.m.*



# MEETING AGENDA

- Welcome – *Jeff Linn*
- Call to Order – *Jeff Linn*
- Confirmation of Quorum – *Erin Leon*
- Pledge of Allegiance – *Jeff Linn*
- Acceptance of Minutes from 9 November 2010 – *Lisa Berneburg*
- Report of the Treasurer – *Tina Berrum*
- Report of the Executive Board – *Jeff Linn*
- Report of the Vice Presidents
  - Membership – *Erin Leon*
  - Fundraising – *Shannon Blacklock*
- Report of Standing Committees - *Committee Chairpersons*
- Principals Report – *Karen Miller-Kopp*
- Announcements – *Jeff Linn*
- Adjournment – *Jeff Linn*

# ACCEPTANCE OF MINUTES

*- Lisa Berneburg, Secretary*

- Minutes of LTE PTA General Meeting
  - 14 December 2010 - on-line
  - [lte.my-pta.org](http://lte.my-pta.org) => files => minutes
- Motion
  - Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on December 14, 2010.
  - Second
  - Questions/Discussion
  - Vote
- All minutes are being posted on the web at

[lte.my-pta.org](http://lte.my-pta.org)



# TREASURER's Report – *Tina Berrum*

## Financial Summary – 31 Dec, Q2 FY 2010-2011

– Q1: 01 Jul 2010 initial balance **\$ 51,300**

– Q1 Grant \$13,900 Expense \$17,200 Income \$15,200

– Q1: 30 Sep 2010 balance **\$ 49,300**

– Oct Grant \$ 1,500 Expense \$ 6,600 Income \$14,000

– Nov Grant \$ 3,600 Expense \$14,200 Income \$ 3,400

– Dec Grant \$ 900 Expense \$ 1,300 Income \$ 1,200

– Q2: 31 Dec 2010 balance **\$ 45,800**

– Funds Allocated, pending Disbursement

– Field Trips \$ 1,700

– Mini-grants Approved, unfunded \$ 3,500

– SpiritWear, SchStore inventory \$ 1,000

**Available Funds = \$ 39,600**



# REPORT OF THE EXECUTIVE BOARD

*- Jeff Linn, President*

- Executive Board met on January 4<sup>th</sup> with quorum present at the meeting.
- Actions Taken Requiring Further Action of PTA:
  - None
- Actions Take not requiring further action of PTA
  - Approved Spring Carnival Sponsorship Commitment Sheet
  - Approved Spring Carnival Rides & Attractions
- 4 Jan. meeting:
  - Reviewed Spring Carnival planning



# Report of Vice President, Membership

## - Erin Leon

- 2010-2011 Fall Membership Totals:
  - Total Members: 11/30/2010 552
  - **Record Year :**
    - Early Bird Achievement Award
    - Golden Apple Award
    - MARS (Men Are Really Super) Award
    - 500 Club Achievement Award
- 44 subsequent members count in Spring Total
  - PTA Dues -- \$12 per family; \$6 individual
  - Membership Open to Parents, Grandparents, Friends, Neighbors -- Anyone with an Interest in the Education and Welfare of our Children!!!



# REPORT OF VICE PRESIDENT, FUNDRAISING

- *Shannon Blacklock*

- Fall Catalog Sales Event – *Elishia Vandehey, Chair*
  - Income \$ 10,600, plus \$ 2,000 on-line, Fri 15 Oct: \$ 12,400
  - Net Profit for LTE: **\$ 6,800**
- Chick-fil-A Spirit Night – *Alysis Transou* – 10/6: **\$290** 11/3: **\$150**
- Fuss Free – *Shannon Blacklock* – On-going, 30 Nov – **\$1,650**
- Box Tops – *Maria Turner* – **\$ 670** ; Randall's - **\$ 80**
- **Fundraising Total YTD: \$ 9,700**

## WANTED: CARNIVAL & SILENT AUCTION VOLUNTEERS!!!

- Otis Spunkmeyer Cookie Dough Sale – *25 Jan* thru *8 Feb* 2011
- Spring Carnival – Sponsorship Team – begin mid-Jan 2011
- Spring Carnival – *Shannon Blacklock, Chair* – Saturday, April 9<sup>th</sup>
- Silent Auction – *Kim Cook, Chair* – Sat., April 9<sup>th</sup>



# REPORT OF STANDING COMMITTEES

- Volunteers Chair – *Oneida Gonzalez*
  - Total volunteer hours for December: 841
  - Year to Date Volunteer Hours: 7,882
  - Total volunteers registered (via forms): 195
- Volunteers of the Month for January 2011
  - *Linda Briscoe*      *Nicki Alexander*
- Staff of the Month for January 2011
  - *Kim Wood*      *Anna Moreno*
- NEW Best Club Members (100 hours total):
  - *Lisa Berneberg*
- IMPORTANT: Log your volunteer hours !!!
  - [v-volunteer.com](http://v-volunteer.com) –OR– [lte.my-pta.org](http://lte.my-pta.org)
  - or e-mail Oneida Gonzalez      [oniegonzalez@austin.rr.com](mailto:oniegonzalez@austin.rr.com)
  - Nominations for Volunteer and Staff of the Month – to Oneida Gonzalez





# REPORT OF STANDING COMMITTEES

- Communications – *Ashley Wade and Paloma Rodriguez-Valencia*
  - Register on-line at: [www.lte.my-pta.org](http://www.lte.my-pta.org)
  - You will be able to view more information than the general public
  - We are asking everyone to sign up for events online
  - Paper responses are being manually entered onto the website by the event chair.
  - ***Current on-line sign-up for events & opportunities***
    - Challenge Lab
    - Teacher Friday Feast; Fri 28 Jan; 3<sup>rd</sup> Grade Parents
  - You can sign-up with your friends, Log in to sign-up; web-site will send reminder e-mails



# REPORT OF STANDING COMMITTEES

- Hospitality – *Holly Dobson*
  - **Teacher/Staff Friday Feast** **Fri. 28 Jan.**
    - Hosted by 3<sup>rd</sup> Grade Parents & PTA
    - NEED 3<sup>rd</sup> Grade Parents to bring SIDE DISHES
    - PTA will provide Chicken & Biscuits, drinks
  - Sign up on-line: [lte.my-pta.org](http://lte.my-pta.org)
- Squire Booster Club – *Karina Machnacki*
  - Spirit Wear: Red-and-Black tie dye t-shirts are in; will be delivered to classes this week
  - Fridays are SPIRIT DAYS at LTE!! Wear your spirit shirts to show your school pride!



# REPORT OF THE PRINCIPAL

*- Karen Miller-Kopp*

11 January 2011

LTE General PTA Meeting



# ANNOUNCEMENTS

## • January 2011

- Tue 11<sup>th</sup> – PTA General meeting at 6:00p
  - *4<sup>th</sup> Grade Music Performance*
- Sun 16<sup>th</sup> – Parade of Champions 2:00p (v'ball & football)
- Fri 14<sup>th</sup> – S.O.S (Super Outrageous Science) Day
- Mon 17<sup>th</sup> – Holiday, MLK Day
- Tue 18<sup>th</sup> – *Science Fair Night at LTE*
- Fri 28<sup>th</sup> – Teacher/Staff Friday Feast, 10:30-1:30

## • February 2011

- Wed 2<sup>nd</sup> – Chick-Fil-A Spirit Night
- Tue 8<sup>th</sup> – PTA General meeting at 6:00p
  - *3<sup>rd</sup> Grade Music Performance*
- Mon 21<sup>st</sup> – Student Holiday (Bad Weather Make-up day)
- Tue 22<sup>nd</sup> – *Math Night at LTE*
- Fri 25<sup>th</sup> – Teacher/Staff Friday Feast



# ADJOURNMENT

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